



カンタベリー大学(ニュージーランド)

海外短期語学研修プログラム募集要項



●カンタベリー大学付属の語学学校(CCEL))概要

カンタベリー大学は、ニュージーランド南島最大の都市「クライストチャーチ」にある国立大学で、本プログラムは、カンタベリー大学内にある語学学校 CCEL(Christchurch College of English)で行います。CCEL は、市内中心地からバスで約 15 分の閑静な住宅街に位置し、**カンタベリー大学の敷地内**にあります。**ニュージーランドらしい緑豊かな環境**で学ぶことができます。



経験豊かな有資格の教師陣による質の高い授業を受けることができ、**日本語を話すスタッフがいるので安心です！**

※ニュージーランドは南半球に位置するため、8,9 月は冬になります。



●研修内容

- レベル別の国際編成コースで、様々な国籍の学生さんと一緒に学びます。
- 出発前と到着後に、レベル分けテストが実施されますので、自分の語学力に合ったクラスで学ぶことができます。
- 授業は、4 技能(スピーキング・リスニング・リーディング・ライティング)や文法、語彙などの総合的な学習となり、週 20 時間の授業(平日 08:30-13:00)を受講することとなります。
- 教師と学生がコミュニケーションを取りやすく質の高い学習を行うため、クラスは 10 名程度の少人数で編成されています。
- 放課後にスポーツクラブや英会話クラブ、週末にはオプションでツアーやハイキングなどの催しもあります。
- カンタベリー大学の日本語クラスの学生との交流会がある予定です
- その他、研修期間中には、カンタベリー大学の施設(図書館、カフェなど)を利用することが可能です

●スタートアッププログラムについて

当プログラムは、「海外や留学が初めて！」といった**初心者向けのスタートアッププログラム**です。

① 往路に引率者が同行する予定

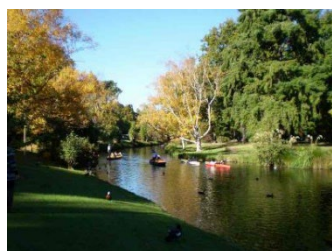
② 応募条件に英語の語学力条件は無し！

③ 2週間から 5 週間の自分に合った渡航期間が選べる



海外や留学に興味はあるけれど、なかなか一歩が踏み出せないという人は、是非この機会にご参加ください！

過去に実施したスタートアッププログラムに参加した人の中には、スタートアッププログラムに参加後、2 度目の短期留学や長期留学に挑戦している人もいます。まずは、スタートアッププログラムから挑戦してみませんか？



2025 春実施の写真

大学の日本語クラスとの交流会

派遣先	Christchurch College of English(CCEL) カンタベリー大学付属の語学学校(ニュージーランド) HP: https://www.ccel.co.nz/courses/english-for-life/general-english-day/
学修期間	2025 年 8 月 15 日(金)～2025 年 8 月 31 日, 9 月 7 日, 14 日, 21 日(日) (2～5 週間) ※2～5 週間を1週間単位で選択可能です。語学研修は月～金曜日のみ。 ※上記日程は予定のため、今後変更が生じる可能性があります。(変更の場合はお知らせします)
参加対象	大学院・学部/学年を問わず、応募条件を満たしている人は参加可能です。
応募条件	(1)2024 年度後期までの通算成績(GPA)が 2.30 以上であること(1年生の場合は不要) (2)心身共に健康であり、留学プログラムについて保護者の了承を得ていること ※語学力は問いません！
募集人数	10 名程度 ※多数の応募があった場合は、書類審査及び面接審査を行う場合があります。
宿泊	ホームステイ(1人部屋)
研修費用	<p>約 42 万円(2 週間)、約 50 万円(3 週間)、約 58 万円(4 週間)、約 68 万円(5 週間) (奨学金 7.5 万円が支給されるので、実質約 34.5 万, 42.5 万, 50.5 万, 60.5 万円) ※現地校の料金改定や航空券の状況、為替レート等によって変動あり</p> <div> <p>【費用に含まれるもの】</p> <p>① 往復航空券代 ※大学手配</p> <p>② 現地研修費(授業料・施設利用料等・空港⇄大学間の送迎代)</p> <p>③ ホームステイ代(平日朝夜と土日3食の食事含む※)※平日の昼食代は含まれません。</p> <p>【費用に含まれないもの】</p> <p>① 海外旅行保険代(約 6,000～10,000 円)</p> <p>② 自宅⇄国内空港までの往復交通費</p> <p>③ NZeTA(電子渡航認証費)及び IVL(観光税)7千円程度</p> <p>④ 平日の昼食代</p> <p>⑤ 雑費(電話代・現地交通費・お土産代等)</p> <p>※料金は現在の予定価格であり、今後為替レート等の影響により合計の費用が変更となる可能性があります。</p> </div> <div> <p>*研修費等は、1NZD=86 円で計算しています。</p> </div>
申込方法	<p>① 参加申込書(兼)海外渡航届(Forms) (ア)志望動機 (イ)語学能力証明書 ※ある方のみ (ア)、(イ)は①の Forms 内にアップロードしてオンラインで送信してください。</p> <p>②参加誓約書 ③成績・単位修得証明書 ④ 健康診断証明書</p> <p>②～④は紙媒体で国際交流センター又は庄原 C・三原 C の教学課の窓口に提出してください。</p>
応募締切	◆学内書類提出:2025年5月 26日(月)17:00 締め切り
奨学金	◆県立広島大学交換留学生等支援奨学金(7.5 万円)支給予定【返還不要】 ※研修終了後に支給
単位取得	全学共通科目「海外研修」の単位(2 単位)を申請することができます。(学生便覧 13 ページ参照。)
参加条件	<p>・出発前の事前学修、危機管理オリエンテーションへの出席(日程は別途連絡)</p> <p>・研修前後のアンケート回答、帰国後の留学報告書の提出、大学指定の海外旅行保険への加入、帰国後の TOEIC 受験</p>
注意事項	<p>・応募される方は、「令和 7 年度夏季短期留学 募集要項(共通)」も必ず確認した上で、応募してください。掲載リンク: https://bit.ly/puh.tanki.ryugaku</p> <p>・皆さんが国際交流センターに申込みをした後、速やかに CCEL に申込を行います。CCEL に申し込んだ時点でキャンセル料発生の対象となります。</p>

記入例

※全て英語(ローマ字)で記入



Part 1- Enrolment form

Applicant details

Family/Last Name: Given/First Name(s):

Date of Birth: Gender: ☐ Male ☐ Female ☐ Other

Passport Country: Passport Number: Passport Expires:

Country of Birth:

Address: Flat number: Street number and name: Suburb:

Town/City: Prov/State: Country: Postcode/Zip:

Phone number: 81 Email:

日付は全て 日/月/年 の表記

I want to study English:

☐ To prepare for future study ☐ To prepare for work ☐ To prepare for an exam ☐ To improve my communication

☐ Other:

Future study plans in New Zealand: 記入不要

☐ High School ☐ UC International College (UCIC) ☐ University of Canterbury ☐ Other education provider

Previous English study:

☐ No ☐ Yes - if 'Yes' for how long? Years: Months:

International English exams already taken:

☐ No ☐ Yes - if 'Yes' provide details: Exam taken: Exam mark received:

What type of visa will you hold? (Please tick one)

☐ Student ☒ Visitor/Tourist ☐ Working Holiday ☐ PR ☐ High School ☐ Other:

既にチェックが入っている項目
はそのまま

Course required

☒ General English Day Full-time

Start date: 18/Aug/2025

No. of weeks:

No. of weeksは自分が希望
する週数を記入

☐ General English Day Part-time

Start date:

No. of weeks:

☐ IELTS Preparation

Start date:

No. of weeks: 12 weeks max

☐ English for Academic Purposes 1 (EAP1)*

Start date:

No. of weeks: 12

☐ English for Academic Purposes 2 (EAP2)*

Start date:

No. of weeks: 12

*Minimum student numbers apply to all courses

Insurance

It is compulsory for students to have travel and medical insurance that covers their whole visa. We strongly recommend ordering an insurance policy through CCEL. Insurance cover is subject to acceptance by the insurance company and costs are subject to change. The policy and conditions can be viewed at orbitprotect.com and you can also visit this website to see other monthly options and costs.

If travel/medical insurance is bought through CCEL, the insurance will start 3 days before the student's CCEL start date to cover the travel period. If a student is travelling to NZ more than 3 days before their CCEL start date, the student must inform CCEL in order to arrange an earlier start date for the insurance.

☐ YES Month(s) from

← 記入しない

↓ 既往歴や持病がある場合記入

The date should be the departure date from your country. If not specified, CCEL will arrange the insurance to start three days before your course commencement day.

Do you have any medical conditions? ☐ No ☐ Yes if YES, please specify

If the answer is YES, CCEL will request that you discuss the pre-existing condition with the insurance company we work with, and they will confirm what is and is not covered. You will be responsible for expenses related to the pre-existing condition that are not covered.

☒ NO - If you provide your own insurance policy, it must meet the requirements outlined in the NZQA Education (Pastoral Care of Tertiary and International Learners) Code of Practice 2021, as stated below:

- Covers travel to and from New Zealand and travel within New Zealand; and
- Medical care in New Zealand including diagnosis, prescription, surgery and hospitalization; and
- Repatriation or expatriation of the student as a result of serious illness or injury, including cover of travel costs incurred by family members assisting repatriation or expatriation; and
- Death of the student, including cover of:
 - Travel costs of family members to and from New Zealand; and
 - Costs of repatriation or expatriation of the body; and
 - Funeral expenses
- You will be liable for expenses relating to a pre-existing condition that are not covered by your insurance.
- If you provide your own insurance, the insurance certificate and policy must be submitted to CCEL in English.

Accommodation

既にチェックが入っている項目はそのまま

Do you want CCEL to arrange your accommodation? ☐ No ☒ Yes (please provide details below)

☒ CCEL Homestay:

Please provide details of your homestay preferences:

Dates from: 16/08/2025 to

Distance from CCEL

☐ Walking zone ☒ Bus zone

Food restrictions:

☐ No Beef ☐ No Pork ☐ Vegetarian* ☐ Gluten Free*

☐ Sports diet* ☐ Other:

*Additional fee applies

Family profile preferences:

☐ No Children ☐ No Cats ☐ No Dogs ☐ Non Smoking

☐ Other:

Do you smoke? ☐ No ☐ Yes

☐ Student Residence Accommodation: subject to availability ← 記入しない

Dates from: dd/mm/yyyy to dd/mm/yyyy

Any allergies? ☐ No ☐ Yes

Any medical conditions?

☐ No ☐ Yes (Please specify):

ステイ先の家族の希望があれば記入

持病・アレルギー(動物含む)などあれば記入

Arrival & Departure Information

Arrival Date: 16/08/2025

Arrival Time: TBD

Flight Number: TBD

Departure Date: dd/mm/yyyy

Departure Time: TBD

Flight Number: TBD

Do you want CCEL to arrange your airport transfer?

☐ No - I will arrange my own airport transfer.

☒ Yes - please select which applies for you ☒ Arrival ☒ Departure

Do you want to book for the extra luggage? (e.g. more than 3 suitcases, bike in a box, surfboard, golf bag) ☒ No ☐ Yes

Describe your extra luggage:

Declaration 全て読んで同意する場合はチェック

☐ I consent to CCEL collecting, storing, and using my personal information in the manner and for the purposes set out in Navitas Privacy Policy www.navitas.com/about/privacy/global/ and in accordance with New Zealand law.

☐ I understand that using my information includes disclosure of information to:

- Immigration NZ
- agents acting for me for my CCEL and pathway enrolment
- pathway partners and English New Zealand
- accommodation providers, medical or legal professionals or others to enable CCEL to provide academic, administrative, and welfare support.

☐ I agree to these third parties mentioned above giving information about me to CCEL

☐ I understand that giving false information on the enrolment form or failure to disclose information (eg. health issues) may result in this enrolment being cancelled

☐ I understand that I may withdraw my consent by writing to CCEL

☐ I understand that CCEL must use and disclose personal information about me if required by NZ law, even if I withdraw consent.

Student signature: ↓ 自筆の署名が必要(後日お呼びします)

Date: dd/mm/yyyy

↓ 不要

Parent/guardian signature: (students under 18 years)

Date: dd/mm/yyyy

Agent

Have you used an "Education Consultant"? ↓ このまま提出
(If Yes, please give details)

Company Name: International Center, Prefectural University of Hiroshima

Contact person: Hayato Fuki

Email: puh-ie-s@pu-hiroshima.ac.jp

Immigration requirements

For immigration details, please contact the nearest New Zealand Embassy or Government Representative, or visit the website www.immigration.govt.nz

Quality assurance checks

- EER (Nov 2023) - Category 1, with Excellent across all sections
- English NZ audit (Aug 2023) - Compliant
- Compliance notices - None

CCEL has agreed to observe and be bound by the Education (Pastoral Care of Tertiary and International Learners) Code of Practice 2021 (the Code). Copies of the Code are available on request from CCEL or from the New Zealand Legislation website through the New Zealand Qualifications Authority website www2.nzqa.govt.nz/assets/Tertiary/The-Code/pastoral-care-code-of-practice-2021-english.pdf

Please send completed enrolment form to CCEL by email to study@ccl.co.nz

Part 2 - CCEL Conditions of Enrolment

COURSES

- 1.1 CCEL reserves the right to change course arrangements without prior notice including running classes online.
- 1.2 The minimum age is 14 years. Students under the age of 18 years (U18) just study full time and in day classes.
- 1.3 Minimum student numbers are needed for all courses.
- 1.4 If, after the placement test taken on arrival at the school, a student is found to be at a level which is not appropriate for their booked course, the school reserves the right to place the student in an appropriate level class. Course upgrade fees may be charged where applicable.

PAYMENT OF FEES

- 2.1 Fees include all taxes where applicable. Fees may change in certain circumstances, e.g., a change in tax.
- 2.2 Fees must be paid in full, in advance, for the period of study requested on the enrolment form.
- 2.3 All fees are for full weeks and if there is a short week because of a public holiday, the remaining part of the week is counted as a full week. No compensation is given for public holidays when CCEL is closed.

CANCELLATION AND REFUNDS

Before starting the course (due to failure to obtain a visa, voluntary withdrawal or change in personal circumstances)

- 3.1 If this enrolment is cancelled in writing 2 weeks before 5:00 pm on the Friday (New Zealand Time) or (Thursday when Friday is a public holiday) prior to the nominated starting date, fees will be refunded except for the enrolment and accommodation placement fees or 10% of payment, whichever is the lesser.
- 3.2 If this enrolment is cancelled in writing less than 2 weeks before 5:00 pm on Friday (New Zealand Time) or (Thursday when Friday is a public holiday) prior to the nominated starting date, fees will be refunded except for the enrolment fee, accommodation placement fee, and 2 weeks' homestay fee or one week's student residence fee or 25% of the total residence fee, whichever is greater.

Once the course has started (due to voluntary withdrawal or change in personal circumstances)

- 3.3 For enrolments of up to four weeks if the student withdraws within the first two days of the course, CCEL will refund 50% of the unused weekly tuition fees.
- 3.4 For enrolments of five to eleven weeks if the student withdraws within the first five days of the course, CCEL will refund 75% of the unused weekly tuition fees.
- 3.5 For enrolments of twelve weeks or more if the student withdraws within the first ten days of the course, CCEL will refund all fees except for NZ\$500 or 10% of the unused weekly tuition fees, whichever is the lesser.
- 3.6 After the above withdrawal deadlines, CCEL will not refund any fees except for unused homestay fees.
- 3.7 CCEL does not refund fees or give a free extension of the course if the student:
 - Arrives late for the course without notifying CCEL
 - Takes time off during the course (unless by prior agreement as set out in clauses 5.1, 5.3 and 5.4)
 - Leaves before the course is finished
- 3.8 CCEL does not give extra weeks of part-time study in place of pre-paid full-time study.
- 3.9 Extensions are not entitled to be refunded
- 3.10 CCEL reserves the right to alter its refund policy in the event of a change to New Zealand legislation.
- 3.11 CCEL will notify Immigration New Zealand of students who withdraw from their course.
- 3.12 If CCEL requires a student to leave for not complying with the conditions of enrolment (see clauses 7.1 - 7.4, 8.1 and 8.2), CCEL will not refund tuition fees if such requirement is after the student's refund period (see clauses 3.3 - 3.5).

STUDENT FEE PROTECTION

- 4.1 CCEL complies with NZQA requirements to protect student fees. Student fees are not at risk if there is a closure event at CCEL.
- 4.2 All student fees are transferred directly to an independent Trust Account. After the applicable refund period (see clauses 3.3, 3.4 and 3.5), tuition fees will be paid to CCEL on a pro rata basis in arrears. This means that CCEL can only receive fees after students have received the tuition for it.

The trustee's contact details are:
Philip Gainsford, Chartered Accountant
7 Cicada Place, Christchurch 8042,
New Zealand Phone: +64 3 942 2447
Email: phil.gainsford@gmail.com

HOLIDAYS DURING COURSES

- 5.1 Students can take a maximum of one week's holiday for each 12 weeks of study without losing tuition.
- 5.2 CCEL will not give refunds or course extensions for holidays over this allowance.
- 5.3 Students must apply for their holiday at least one week before their proposed holiday date. If not, CCEL may not agree to the request and the student will lose the tuition fees.
- 5.4 CCEL will only give extensions for holidays on General English courses, not other courses.

ACCOMMODATION All CCEL-organised accommodation is subject to availability.

- 6.1 For enrolments requiring CCEL-organised accommodation, CCEL needs booking and payment to be completed at least 3 weeks before the accommodation start date.
- 6.2 For accommodation extensions, fees must be paid at least 2 weeks before the new accommodation period begins. Payment must be in full. If the same accommodation is not available for the extension, an accommodation change fee may be charged (at CCEL's discretion).
- 6.3 If the student does not pay their accommodation fees, they may lose their accommodation booking.
- 6.4 If the student wants to leave a CCEL homestay early, the student must inform in writing both the host family and CCEL about the plans to leave one week before the planned new leaving date. CCEL will refund any remaining pre-paid homestay fees, minus any costs recoverable by CCEL.
- 6.5 For students in student residence, if they decide to move out early, no refund is available.
- 6.6 All CCEL student accommodation is carefully selected and monitored by CCEL staff, in accordance with the Code*.
- 6.7 If the student wants to change accommodation, CCEL needs a minimum of 2 weeks' notice. A fee of NZ\$100 may be charged at CCEL's discretion.
- 6.8 CCEL needs the following documents to be signed by a parent or legal guardian for all students U18: Fee Protection Form; Parental Letter; Conditions of Enrolment and Indemnity Document (The Indemnity Document is only required for students who are not in CCEL homestay or not living with a parent or legal guardian). These documents must be returned to CCEL at least 3 weeks before a student's course commences.
- 6.9 CCEL requires U18 students who are not staying in a CCEL homestay or living with a parent or legal guardian to stay with a Designated Caregiver. The definition of a Designated Caregiver can be found in clause 5.1 of the Code*.
- 6.10 CCEL will charge a fee to visit and police vet the Designated Caregiver of U18 students before the student arrives. If the Designated Caregiver does not meet standards, the student then must stay in a CCEL homestay.
- 6.11 CCEL will try to meet students' homestay preferences, but this may not always be possible.

CCEL Conditions of Enrolment (continued)

ATTENDANCE AND BEHAVIOUR

- 7.1 The student must obey the laws of New Zealand.
- 7.2 The student must attend all lessons punctually and must comply with the conditions of his/her visa to stay in New Zealand.
- 7.3 The student must behave considerably both at CCEL and in CCEL-organised accommodation.
- 7.4 CCEL has a zero tolerance for harassment and considers any form of harassment to be unacceptable.
- 7.5 If the student does not comply with these conditions, CCEL will:
 - find out if there is a reason for the problem and try to help
 - start the process of up to 2 warning letters and continue to support the student.
 - if the student does not change their behaviour, CCEL may cancel the student's accommodation and/or enrolment.Note - if CCEL terminates a course, we must advise Immigration NZ.

EQUAL OPPORTUNITIES

- 8.1 CCEL is committed to providing a safe environment for its students which is free from any form of discrimination, including discrimination on the grounds of age, race or colour, ethnicity or national origins, sex, sexual or gender orientation, disability, religious or ethical belief, marital status, employment status, and political opinion.
- 8.2 CCEL has zero tolerance for discrimination and considers any form of discrimination to be unacceptable.

LIABILITY AND INSURANCE

- 9.1 Each student must have adequate medical and travel insurance. CCEL is required by the Code* to ensure that students have insurance that covers specified situations. These can be found in clause 65 of the Code*.
- 9.2 Students must provide evidence of appropriate and current medical and travel insurance on enrolment. This insurance must cover the student from the time they leave their home, and their full length of time spent in New Zealand. CCEL will only accept overseas insurance policies with an English translation.
- 9.3 CCEL will keep a record of each student's policy.
- 9.4 CCEL cannot be held responsible for any sickness, injury, damage or loss incurred (including loss of fees) within CCEL or on CCEL activities or tours.
- 9.5 CCEL shall not be liable if the services offered cannot be provided for reasons beyond our control.
- 9.6 CCEL shall not be responsible for pastoral care of students who are not in NZ (e.g., if a student leaves New Zealand between courses).

GRIEVANCE PROCEDURES

CCEL is open to feedback and is committed to solving problems and resolving grievances in good faith.

- 10.1 If a student has a complaint about CCEL breaching the Code*, they should follow CCEL's formal complaint process first.
To request a copy of this please email study@ccel.co.nz
- 10.2 CCEL is a member of English New Zealand. If CCEL cannot resolve a student's complaint, they can contact English New Zealand for help.
The address is:
English New Zealand,
P.O. Box 35283, Christchurch 8640.
Phone: 03 383 7153 or email admin@englishnewzealand.co.nz
- 10.3 The student can also contact the New Zealand Qualifications Authority (NZQA) by phone on 0800 697 296 or email qadrisk@nzqa.govt.nz
- 10.4 Or, if it is a financial or contractual dispute, they can contact FairWay Resolution by phone on 0800 77 44 22.
More information is available on the FairWay Resolution website: www.studycomplaints.org.nz/

TRANSLATIONS

- 11.1 The English version of all CCEL information and Conditions of Enrolment takes precedence over any translation to other languages should there be any difference in meaning or interpretation.
- 11.2 Please refer to the CCEL website for the latest version of the Conditions of Enrolment and Fees. www.ccel.co.nz
*For any information about the code refer to www2.nzqa.govt.nz/assets/Tertiary/The-Code/pastoral-care-code-of-practice-2021-english.pdf

Student signature: ↓ 自筆の署名が必要
(後日お呼びします)

Date

Parent/guardian signature: (students under 18 years) ↓ 不要

Date



CCEL
CHRISTCHURCH
COLLEGE OF ENGLISH
in partnership with the University of Canterbury

CCEL Christchurch

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PO Box 31212, Christchurch 8444, New Zealand

Phone: +64 3 343 3790 Email: study@ccel.co.nz
www.ccel.co.nz

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